



Republic of the Philippines
Department of Migrant Workers
OVERSEAS WORKERS WELFARE ADMINISTRATION
Cordillera Administrative Region



Hotline: 09175001294 / 09999949296
Email add: car@owwa.gov.ph

REQUEST FOR PRICE QUOTATION

RFQ: 03-0288

Gentlemen:
Please quote your lowest net prices, taxes included, on the items mentioned and submit your quotation to the Overseas Workers Welfare Administration, 2nd Floor Gestdan Centrum 80 Bokawkan Road, Corner P. Burgos, Baguio City not later than
at which time all submitted sealed proposals shall be opened.
We reserve the right to reject any or all bids.

Very truly yours,

PHILGEPS REFERENCE NUMBER: 11974878
ABC: PHP 730,000.00

LOURDES I. ESTOCAPIO
OWWO III/OIC-PSD

DATE:

ITEM QTY	UNIT	ITEM DESCRIPTION	UNIT PRICE
7	UNITS	DESKTOP MINIMUM HARDWARE SPECIFICATIONS: PROCESSOR: Intel i5 or Intel i7, 14TH GEN or its equivalent with UHD Graphics MEMORY: 32 GB or 64 GB HARD DRIVE: 1 TB SSD: 512 GB solid state drive WITH LICENSE WINDOWS OS, OFFICE, ANTIVIRUS WITH MULTIMEDIA KB, OPTICAL MOUSE AND MOUSE PAD, HD STREAMING WEBCAM 21 INCHES FHD MONITOR WIFI READY	
3	UNITS	LAPTOP MINIMUM HARDWARE SPECIFICATIONS: PROCESSOR: Intel i5 or Intel i7, 14TH GEN or its equivalent with UHD Graphics MEMORY: 32 GB or 64 GB HARD DRIVE: 1 TB SSD: 512 GB solid state drive WITH LICENSE WINDOWS OS, OFFICE, ANTIVIRUS WITH MULTIMEDIA KB, OPTICAL MOUSE AND MOUSE PAD, HD STREAMING WEBCAM	
NOTHING FOLLOWS			

REQUIREMENTS:

- Supplier must be **PHILGEPS** registered,
- Price quotation shall be firm, irrevocable and not subject to any change
- Delivery term: Within maximum of 10 working days upon receipt of Purchase Order. A penalty of one-tenth (1/10) of one percent of every day of delay shall be imposed on the undelivered item/s.
- Supplier should warrant that all items are in accordance with the specifications. If any of the items do not meet the specifications, a replacement (of same / concordance with the quality) is necessary within 2 days.
- Interested suppliers are required to submit the following documents in addition to the Canvass form:
 - Mayor's Business Permit
 - PHILGEPS Registration
 - Omnibus Sworn Statement (for ABC is above Php 50,000.00)
- Check payment will be released within 5 days upon completion of delivery of all items, and after inspection of the BAC and Inspection committee.
- Bid price must be inclusive of taxes

Name of Store:

Address:

Contact Number:

Check Payable to:

Received by:

Name and Signature

TIN Number:

☐ VAT

☐ NON-VAT

Canvassed by: